

## **ILLINOIS INTERNATIONAL PORT DISTRICT**

### **Summary Record of Proceedings of the**

### **REGULAR BOARD MEETING**

**May 15, 2020**

In accordance with Illinois Governor Pritzker's Executive Orders 2020-7, -10 and -18, the Illinois International Port District ("IIPD") convened its regular monthly Board meeting on May 15, 2020. The meeting was exclusively held by remote electronic videoconference. Written public comment on any matter on the Agenda was set up to be accepted at the following email address: [iipdquestions@iipd.com](mailto:iipdquestions@iipd.com). Public observation of the meeting was accommodated through the Zoom meeting platform via the internet.

Chairman Solis opened the meeting of the Regular Board Meeting at 9:10 am.

The roll was called. The following Directors were present: Ivan Solis, Paul Chialdikas, Aaron Del Mar, Henry Wisniewski, William Habel, Chuck Bowen, Danille Cassel, Terry Fitzmarice and Terry Sullivan. Secretary Dart reported a quorum was present.

**Also present:** Clayton Harris III, Executive Director; Counsel Brad Smith, Neal and Leroy; Kurt Oelerich, Treasurer; and Kathleen Dart, Secretary.

**General public present:** None

Chairman Solis noted **Emergency Resolution 20-01** for the *Temporary Suspension of the By-Laws Pertaining to In-Person Presence Requirements Commensurate with Executive Orders of the Governor of the State of Illinois* remains in place.

### **REPORTS ON STANDING COMMITTEES**

#### **Leases and Agreements Committee Report**

##### **Items Requiring Action**

Committee Chairman Habel reported the Committee recommended the Board approve the agreement with RC Motors. After discussion, Chairman Solis requested a Motion to approve the agreement with RC Motors. The Motion was made by Mr. Bowen, was seconded by Mr. Fitzmaurice and the Motion passed unanimously.

Committee Chairman Habel reported the Committee recommended the Executive Director work with Counsel Smith in negotiating a short-term agreement with LOUP. Committee Chairman Habel requested a drafted agreement be presented at the June meeting. Chairman Solis requested a Motion to approve drafting a short-term agreement with LOUP for review at the June meeting. The Motion was made by Mr. Fitzmaurice, was seconded by Mr. Bowen and the Motion passed unanimously.

**REPORTS ON STANDING COMMITTEES (continued)**

**Finance and Personnel Committee Report**

**Items Requiring Action**

Committee Chairman Chialdikas reported no required action at this time.

**ADOPTION OF MINUTES**

The Minutes of the April 17, 2020 Committee Meetings and Board Meeting were presented.

Chairman Solis reported the Leases and Agreement Committee recommended the Board of Directors approve the Committee's April 17, 2020 meeting minutes and requested a Motion for approval. Mr. Fitzmaurice made a Motion to approve the Leases and Agreement Committee's April 17, 2020 meeting minutes. The Motion was seconded by Mr. Bowen and the Motion passed unanimously.

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve the Committee's April 17, 2020 meeting minutes and requested a Motion to approve. Mr. Fitzmaurice made a Motion to approve the Finance and Personnel Committee's April 17, 2020 meeting minutes. The Motion was seconded by Mr. Bowen and the Motion passed unanimously.

Chairman Solis made a Motion to approve the April 17, 2020 Board Meeting Minutes. The Motion was seconded by Mr. Chialdikas and the Motion passed unanimously.

**ADOPTION OF FINANCIAL REPORTS**

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve the April 2020 Financial Reports. Chairman Solis requested a Motion to approve the April 2020 Financial Reports. The Motion was made by Mr. Bowen. The Motion was seconded by Mr. Wisniewski and the Motion passed unanimously.

**EXECUTIVE DIRECTOR REPORT**

The Executive Director reported:

- He continues to work on roof issues and is pursuing engineering services to assist in the project. He and his team continue to work on grants and other financial assistance to aid in the project.
- He continues to work on upgrading the IIPD's financial reporting systems; including conversion to QuickBooks and additional automation.
- He is monitoring increases in rail activity.
- He is working with MWRD on Green Initiative.
- He continues to coordinate with CMAP on the Master Plan.
- He continues to work with tenants on guidelines and directives regarding COVID.

**NEW BUSINESS**

Chairman Solis reported a brief reconvened meeting of the Ad Hoc Select Committee for the Security Services Contract meeting will be held on May 28, 2020 at 9:00 am. The Committee meeting will summarize the completed scoring of the Security RFP responses and a vote will be held to choose the best qualifying respondent. The full Board meeting will immediately follow the Committee meeting for further action on the Committee's recommendation to the Board.

Counsel Smith reported that a letter has been received from KemperSports requesting relief from its contract due to the COVID pandemic and associated restrictions. Counsel Smith indicated he is reviewing the correspondence and will report back to the Chairman and Board.

**PUBLIC COMMENT**

There was none.

**UNFINISHED BUSINESS**

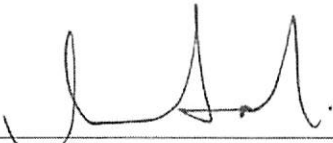
There was none.


**ADJOURNMENT**

With no other business before the Board, Chairman Solis made a Motion to adjourn. The Motion was seconded by Mr. Del Mar, and the Motion passed unanimously.

**Next Scheduled Meeting**

The next Board of Directors meeting, the Leases and Agreement Committee meeting, and the Finance and Personal Committee meeting will be held on Friday, June 19, 2020. The location of the meeting is pending and will be determined by the Illinois Governor's Executive Orders.

  
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Ivan Solis  
Chairman

  
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Kathleen Dart  
Secretary