

ILLINOIS INTERNATIONAL PORT DISTRICT
Leases and Agreements Committee Meeting

April 17, 2020

SUMMARY OF MINUTES

Members Present:

William Habel, Committee Chairman
Henry Wisniewski
Danielle Cassel
Paul Chialdikas
Terry Fitzmaurice

Others Present:

Ivan Solis (ex officio member)
Chuck Bowen
Terry Sullivan
Clayton Harris III, Executive Director
Brad Smith, Neal & Leroy
Kurt Oelerich, Treasurer
Kathy Dart, Secretary
Erica Lindsay

In accordance with Illinois Governor Pritzker's Executive Orders 2020-7, -10 and -18, the Illinois International Port District ("IIPD") convened its regular monthly committee meeting on April 17, 2020. The meeting was exclusively held by remote electronic videoconference. Written public comment on any matter on the Agenda was set up to be accepted at the following email address: iipdquestions@iipd.com. Public observation of the meeting was accommodated through the Zoom meeting platform via the internet.

Committee Chairman Habel opened the meeting of the Leases and Agreements Committee at 8:00 am. Roll was taken and a quorum was present.

General public present: None.

Committee Chairman Habel presented **Emergency Resolution 20-01** for the *Temporary Suspension of the By-Laws Pertaining to In-Person Presence Requirements Commensurate with Executive Orders of the Governor of the State of Illinois*.

Committee Chairman Habel made a Motion to adopt **Emergency Resolution 20-01** the Motion was seconded by Mr. Fitzmaurice and the Motion passed unanimously.

APPROVAL OF MINUTES

Committee Chairman Habel made a Motion recommending the Board approve the Leases and Agreements Committee minutes from February 21, 2020. The Motion was seconded by Mr. Fitzmaurice, and the Motion passed unanimously.

OLD BUSINESS

Reserve Marine: Committee Chairman Habel reported Reserve Marine has exercised its one-year renewal option. Committee Chairman Habel directed Executive Director Harris to contact Reserve Marine to obtain information on its current operation and the status of its service to IIPD tenants.

Old Business continued

CSS Proposed Rail Agreement: Counsel Smith reported the agreement is being reviewed and negotiated. He will report back to the Committee Chairman once the remaining concerns are resolved.

CRL Proposed Rail Agreement: Counsel Smith reported a number of items remain outstanding. He will continue to work with the Executive Director and CRL to resolve issues and concerns. Counsel Smith will continue to stay in contact with the Committee Chairman regarding the progress of negotiations.

RFP Roof Repair/Replacement Services: Counsel Smith reported the scope of the RFP for Roof Repair/Replacement Services has been redrafted and the RFP is being finalized. Committee Chairman Habel directed Counsel Smith to publish the RFP no later than April 30, 2020.

Real Estate Services: Committee Chairman Habel reported a proposal from JLL was received. After discussion, Committee Chairman Habel requested Executive Director Harris and Counsel Smith contact JLL and ask them to revise the scope of service and submit a revised proposal as soon as possible.

EXECUTIVE SESSION

Committee Chairman Habel reported no Agenda discussion was required to be held in Executive Session.

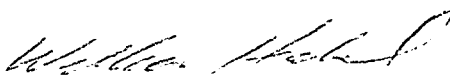
NEW BUSINESS

None

ADJOURNMENT


There being no further business to come before the Committee, the meeting was adjourned at 8:35 a.m.

APPROVED:



William Habel
Committee Chairman

ATTESTED:



Kathleen Dart
Secretary