

**ILLINOIS INTERNATIONAL PORT DISTRICT**

**Summary Record of Proceedings  
of the**

**REGULAR BOARD MEETING**

**June 19, 2020**

Chairman Solis opened the meeting of the Regular Board Meeting at 8:55 am.

The roll was called. The following Directors were present: Ivan Solis, Paul Chialdikas, Aaron Del Mar, Henry Wisniewski, William Habel, Chuck Bowen, Danielle Cassel, and Terry Sullivan. Secretary Dart reported a quorum was present.

**Also present:** Clayton Harris III, Executive Director; Counsel Brad Smith, Neal and Leroy; Kurt Oelerich, Treasurer; and Kathleen Dart, Secretary.

**General public present:** Representatives of CCDOT: Katie Bell, Jennifer Sis Killen, Jennifer Skrebo, Sam Wright and Tara Orbon. Dr. Elaine Croft McKenzie, Cambridge Systematics representing CMAP.

Chairman Solis recognized the new **Emergency Resolution 20-02** adopted by the Leases and Agreements Committee and Finance and Personnel Committee, amending the Open Meetings Act and indicated that this Resolution remains in place.

Chairman Solis made a Motion to adopt **Emergency Resolution 20-02** the Motion was seconded by Mr. Bowen. Roll was called:

Mr. Habel	Aye	Mr. Chialdikas	Aye	Mr. Bowen	Aye
Mr. Wisniewski	Aye	Mr. Del Mar	Aye	Ms. Cassel	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

Chairman Solis asked for a moment of silence in the memory of George Floyd.

Chairman Solis asked for a moment of silence in the memory of Juneteenth and for awareness of the shared American experience.

**REPORTS ON STANDING COMMITTEES**

**Leases and Agreements Committee Report**

**Items Requiring Action**

Committee Chairman Habel reported the Committee recommended the Board approve the Kinder/Morgan sub-lease with written consent. After discussion, Chairman Solis requested a Motion to approve the Kinder/Morgan sub-lease, with written consent. The Motion was made by Mr. Bowen, was seconded by Mr. Chialdikas. Roll was called:

Mr. Habel	Aye	Mr. Chialdikas	Aye	Mr. Bowen	Aye
Mr. Wisniewski	Aye	Mr. Del Mar	Aye	Ms. Cassel	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed unanimously.

**Finance and Personnel Committee Report**

**Items Requiring Action**

Committee Chairman Chialdikas reported no required action at this time.

**ADOPTION OF MINUTES**

The Minutes of the May 15, 2020 Committee Meetings and Board Meeting, and the May 28, 2020 Ad Hoc Select Committee and Special Board Meeting were presented.

Chairman Solis reported the Leases and Agreement Committee recommended the Board of Directors approve the Committee's May 15, 2020 meeting minutes and made the Motion for approval. The Motion was seconded by Mr. Chialdikas. Roll was called:

Mr. Habel	Aye	Mr. Chialdikas	Aye	Mr. Bowen	Aye
Mr. Wisniewski	Aye	Mr. Del Mar	Aye	Ms. Cassel	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed unanimously.

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve the Committee's May 15, 2020 meeting minutes and made the Motion for approval. The Motion was seconded by Mr. Chialdikas. Roll was called:

Mr. Habel	Aye	Mr. Chialdikas	Aye	Mr. Bowen	Aye
Mr. Wisniewski	Aye	Mr. Del Mar	Aye	Ms. Cassel	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed unanimously.

**ADOPTION OF MINUTES (CONTINUED)**

Chairman Solis made the Motion to approve the minutes from the May 15, 2020 Board of Directors' meeting. The Motion was seconded by Mr. Bowen. Roll was called:

Mr. Habel	Aye	Mr. Chialdikas	Aye	Mr. Bowen	Aye
Mr. Wisniewski	Aye	Mr. Del Mar	Aye	Ms. Cassel	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed unanimously.

Chairman Solis requested a Motion to approve the minutes from the May 15, 2020 Ad Hoc Select Committee meeting. The Motion was made by Mr. Bowen and was seconded by Mr. Chialdikas. Roll was called:

Mr. Habel	Aye	Mr. Chialdikas	Aye	Mr. Bowen	Aye
Mr. Wisniewski	Aye	Mr. Del Mar	Aye	Ms. Cassel	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed unanimously.

Chairman Solis requested a Motion to approve the minutes from the May 28, 2020 Ad Hoc Select Committee meeting. The Motion was made by Mr. Chialdikas and was seconded by Mr. Bowen. Roll was called:

Mr. Habel	Aye	Mr. Chialdikas	Aye	Mr. Bowen	Aye
Mr. Wisniewski	Aye	Mr. Del Mar	Aye	Ms. Cassel	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed unanimously.

Chairman Solis requested a Motion to approve the minutes from the May 28, 2020 Special Board of Directors' meeting. The Motion was made by Mr. Bowen and was seconded by Mr. Chialdikas. Roll was called:

Mr. Habel	Aye	Mr. Chialdikas	Aye	Mr. Bowen	Aye
Mr. Wisniewski	Aye	Mr. Del Mar	Aye	Ms. Cassel	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed unanimously.

### **ADOPTION OF FINANCIAL REPORTS**

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve the May 2020 Financial Reports. Chairman Solis requested a Motion to approve the May 2020 Financial Reports. The Motion was made by Mr. Del Mar. The Motion was seconded by Mr. Chialdikas. Roll was called:

Mr. Habel	Aye	Mr. Chialdikas	Aye	Mr. Bowen	Aye
Mr. Wisniewski	Aye	Mr. Del Mar	Aye	Ms. Cassel	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed unanimously.

### **OLD BUSINESS**

There was none.

### **PRESENTATIONS**

#### **Butler Drive Project**

Representatives of CCDOT: Katie Bell, Jennifer Sis Killen, Jennifer Skrebo, Sam Wright and Tara Orbon provided a summary of the Butler Drive Project, its current status and future phases. The Project's importance, infrastructure and economic benefits were highlighted. Grants awarded, including Invest in Cook, were discussed. The Project will be ongoing through 2023.

#### **Master Plan CMAP**

Dr. Elaine Croft McKenzie, of Cambridge Systematics, the lead consultant on the Master Plan, provided a status of the Plan. Phase 1 is nearing completion, with the Phase 1 information planned to be released to the IIPD Board, steering committee and other designated parties by the end of Summer 2020. Dr. Croft McKenzie noted that public outreach relating to the project had to be revised due to Covid related restrictions. She indicated that public survey responses are being received and a public information portal has been opened. Phase 2 is expected to be underway later this year.

### **EXECUTIVE DIRECTOR REPORT**

The Executive Director reported:

- He has been working with Gomez Security, preparing for the transition with Securatex.
- HarborSide has reopened and staff reported the vast majority of days opened have been sold out.
- Staff is painting the sheds.
- He continues to work on roof issues.
- He is in need of certain new equipment and is researching pricing.
- His team has recently submitted applications for both federal and state grants.
- He continues to work on upgrading the IIPD's financial reporting systems; including conversion to QuickBooks and additional automation.
- He is monitoring increases in rail activity.

**EXECUTIVE DIRECTOR REPORT (continued)**

- He is working with MWRD on Green Initiative.
- He continues to coordinate with CMAP on the Master Plan.
- He continues to work with tenants on guidelines and directives regarding the COVID pandemic.
- He has met with World Business Chicago and with the new MARAD Regional Director.
- He will continue to monitor IDOT's listings of Statewide Port's, calls for projects, and funding from the State's Capital Bill.

**NEW BUSINESS**

There was none.

**PUBLIC COMMENT**

There was none.

**ADJOURNMENT**


With no other business before the Board, Chairman Solis requested a Motion to adjourn. The Motion was made by Mr. Del Mar, and seconded by Mr. Bowen. Roll was called:

Mr. Habel	Aye	Mr. Chialdikas	Aye	Mr. Bowen	Aye
Mr. Wisniewski	Aye	Mr. Del Mar	Aye	Ms. Cassel	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed unanimously.

**Next Scheduled Meeting**

The next Board of Directors meeting, the Leases and Agreements Committee meeting, and the Finance and Personal Committee meeting will be held on Friday, July 17, 2020. The location of the meeting is pending and will be determined by the Illinois Governor's Executive Orders.

  
\_\_\_\_\_  
Ivan Solis  
Chairman

  
\_\_\_\_\_  
Kathleen Dart  
Secretary